



Ohio Occupational Therapy, Physical Therapy,
and Athletic Trainers Board

Joint Board Meeting

January 10, 2008

10:05 a.m.

Room 1960

Members

Donna Baker, PT
Jody Benda, AT
Raymond Bilecky, PT
Thomas Caldwell, PT, Secretary
Robert Frampton, PT
Barbara Kraynik, PT
Rebecca LeBron, OT, President
Aaron Galpert, AT
Paul G. Miller, AT
Vincent O'Brien, AT
Nanette Shoemaker, OTA
Mary Stover, OT
Gary Weiss, Public Member
Kimberly Payne, PT
Marilyn Mount, PT
Kimberly Lawler, OT
Rebecca Finni, OT

Members Absent

Randall Wroble, MD

Legal Counsel

Yvonne Tertel, AAG

Staff

Lisa Foor, Enforcement Division Supervisor
Diane Moore, Executive Assistant
Jeffrey Rosa, Executive Director
Andrew Snouffer, Investigator

Guests

Carole J. Weiss
Shaun Coffman
Candace Kochman
Sarah Clagg
Kelsey Nixon
Carrie Ryan
Kara Fry
Melanie Oberrecht
Tera Barzak
Angela Michel
Lauren Wangler
David Kohlrieser
Robert Wayner
Meghan Gurley
Douglas Palmer

Call to Order

The meeting was called to order by Joint Board President Rebecca LeBron at 10:05 a.m.

Mission Statement

Rebecca LeBron began the meeting by reading the Board Mission Statement:

The mission of the Ohio Occupational Therapy, Physical Therapy, and Athletic Trainers Board is to actively promote and protect the health of the citizens of Ohio through effective regulation of the professions of occupational therapy, physical therapy, and athletic training. Goals to achieve this mission include:

- Ensuring that individuals practicing occupational therapy, physical therapy, and athletic training meet sufficient standards of education, training, competence, and ethics, as defined in the laws and rules governing the profession.
- Investigate and discipline licensees whose practice falls below the minimal standards of care.
- Define and advocate for standards of safe OT, PT, AT practice, and ensure that the laws and rules governing the practice accurately reflect current standards.
- Provide information about the licensees of the OT PT AT Board, the Board's functions and operations, and the laws governing the practice of OT, PT, and AT.
- Achieve and maintain the highest possible levels of organizational efficiency.

Approval of Minutes

Action: Donna Baker moved that the September 20, 2007 meeting minutes be approved as corrected. Nanette Shoemaker seconded the motion. The motion carried.

Executive Director's Report

The Executive Director presented the following information to the Board:

- The Executive Director stated that he met with the DAS Real Estate division to look a modular furniture options for the new office. There is still no firm time table on when the Ohio Building Authority will begin the construction on the new space
- The Executive Directed reported that the Board hired Meena Dhawan and Karen Marshall for the open Clerk 2 and Investigator positions, respectively.

The formal Executive Director's report is attached to the minutes.

Special Orders

Joint Board President

Donna Baker nominated Vincent O'Brien as Joint Board President. Robert Frampton seconded the nomination.

Action: Jody Benda moved to close nominations. Thomas Caldwell seconded the motion. The motion carried.

Action: Donna Baker moved to elect Vincent O'Brien as Joint Board President. Robert Frampton seconded the motion. Vincent O'Brien was elected by acclamation as Joint Board President for the period beginning January 10, 2008 and ending immediately after the January 2009 Joint Board meeting.

Joint Board Secretary

Mary Stover nominated Thomas Caldwell as Joint Board Secretary. Vincent O'Brien seconded the nomination

Action: Robert Frampton moved to close nominations. Donna Baker seconded the motion. The motion carried.

Action: Robert Frampton moved to elect Thomas Caldwell as Joint Board Secretary. Donna Baker seconded the motion. Thomas Caldwell was unanimously elected as Joint Board Secretary for the period beginning January 10, 2008 and ending immediately after the January 2009 Joint Board meeting.

Action: Raymond Bilecky moved to authorize the use of signature stamps or electronic signatures by the Joint Board President, Joint Board Secretary, and the Executive Director for the period beginning January 10, 2008 and ending December 31, 2008. Vincent O'Brien seconded the motion. The motion carried.

Action: Donna Baker moved to authorize the Executive Director to make editorial changes to motions for the period beginning January 10, 2008 and ending December 31, 2008. Nanette Shoemaker seconded the motion. The motion carried.

The new Board members were introduced to the other members of the Joint Board. The Occupational Therapy Section's new members are Kimberly Lawler and Rebecca Finni. The new Physical Therapy Section members are Marilyn Mount and Kimberly Payne. The new members of the Athletic Trainers Section are Aaron Galpert and Randall Wroble (not present).

Open Forum

Impaired Practitioner Program

Robert Frampton stated that at the Federation of State Boards of Physical Therapy's annual meeting this past fall, he attended a session that discussed remedial programs related to impaired practitioners. Dr. Frampton felt that the full Board should consider potential implementation of an impaired practitioner program, to potentially include other allied healthcare boards in Ohio.

Dr. Frampton envisions the program to provide educational based instruction to licensees on potential practice deficiencies and opportunities to remediate the behavior. In Dr. Frampton's view, the Board could appoint a task force that would research existing programs and identify the potential costs for development.

The taskforce representatives are Robert Frampton will head up the taskforce along with Gary Weiss, Public Member and one member for the Athletic Trainers and Occupational Therapy Sections.

Action: Robert Frampton moved to develop a task force to look into the possibility of developing a program for all three sections and potentially including other allied health boards. Thomas Caldwell seconded the motion. The motion carried.

Rebecca LeBron appointed Robert Frampton as the chairperson for the task force. Ms. LeBron also appointed Gary Weiss to the task force. The Occupational Therapy and Athletic Trainers Section will also appoint one member each from their Section and inform the Executive Director of the name of their Section's representative.

Miscellaneous

Donna Baker thanked Rebecca LeBron for her leadership over the past two years.

New Business

Occupational Therapy Section Report

Nanette Shoemaker presented the Occupational Therapy Section report. Ms. Shoemaker reported that the Occupational Therapy Section presented at the Ohio Occupational Therapy Association Conference. Licensees were glad to have the Section in attendance. The Section also conducted a survey on the use of OT aides. The Section received approximately 1,000 responses from the survey, which was administered via Survey Monkey. Ms. Shoemaker also reported that Lois Borin did not seek reappointment. Ms. Shoemaker also reported that the Section is planning a future retreat to continue with the Section's vision statement and goals.

Physical Therapy Section Report

Robert Frampton presented the Physical Therapy Section report. Dr. Frampton reported that he attended the Ohio Physical Therapy Association Conference and presented at the hot topics session. The Section received numerous comments on the proposed rules. The conference attendees were very receptive to the Section's presence and were pleased that the Section was reaching out to licensees. Dr. Frampton reported that the Section re-elected him as chair and elected Dr. Averell Overby as Secretary.

Athletic Trainers Section Report

Jody Benda presented the Athletic Trainers Section report. Ms. Benda welcomed new board members Aaron Galpert, and new physician member Dr. Randall Wroble. Ms. Benda reported that the Section is working diligently with their new members on the history of the Section. The Section is currently working on educating the public. The Section will give a presentation at the Great Lakes Athletic Trainers Association in March and will also conduct a presentation at the Ohio Athletic Trainers Association in May. The Section has sent various entities letter to inform the public on who can engage in the practice of athletic training and Ohio.

Discussion of Law Changes

House Bill 104 required all initial applicants for licensure to complete a criminal records check prior to approval for licensure. The criminal records checks must come directly from BCI to the Board office. Board members expressed concerns about the additional cost to the applicants. The Executive Director stated that there will be no change in the application fee due to this law change. The applicant will incur the cost for the criminal records check fee. The Executive Director will revise the application instructions to explain the criminal records check requirement to applicants for licensure. The results of a criminal records check is not considered a public record under the provisions of H.B. 104. Each Section will be required to vote on filing the draft criminal records check rule in each Section meeting today.

Policy and Procedure Manual

The Executive Director provided the Board with the draft of the Policy and Procedure Manual. The Board members will review the materials and provide comments to the Executive Director at each Section's March meeting. Mr. Rosa will incorporate these comments and the Joint Board will vote to adopt the manual at the May Joint Board meeting.

Action: Gary Weiss moved to approve the public records policy as submitted. Nanette Shoemaker seconded the motion. The motion carried.

Customer Satisfaction Survey Results

The Executive Director discussed the responses from the customer satisfaction survey offered through Survey Monkey. Rebecca Lebron recommended that the Executive Director establish an action plan to improve the services offered by the Board based on the survey results. Ms. LeBron also recommended that the Executive Director add a customer satisfaction goal as part of the regular evaluation of Board staff. The Executive Director will review the customer satisfaction responses as a regular staff meeting agenda item.

Items for the Next Meeting

- Report from the Impaired Practitioner Taskforce
- Vote on policy and procedures manual
- Start Executive Director's evaluation
- Section Reports
- Sample Email Correspondence Response

Next Meeting

The next Joint Board meeting is scheduled for Thursday, May 15, 2008 at 10:00 a.m.

Action: Thomas Caldwell moved that the meeting be adjourned. Paul Miller seconded the motion. The motion carried. The meeting adjourned at 11:20 a.m.

Respectfully submitted,
Diane Moore

Rebecca LeBron, OT, President
Ohio Occupational Therapy, Physical Therapy,
and Athletic Trainers Board

Thomas Caldwell, PT, AT, ATC, Secretary
Ohio Occupational Therapy, Physical Therapy,
and Athletic Trainers Board

Jeffrey M. Rosa, Executive Director
Ohio Occupational Therapy, Physical Therapy,
and Athletic Trainers Board

TJC:jmr:dm