



Ohio Occupational Therapy, Physical Therapy, and Athletic Trainers Board

Joint Board Meeting

September 17, 2009

10:00 a.m.

South A

Members

Donna Baker
Raymond Bilecky, PT
Rebekah Bower, AT
Thomas Caldwell, PT, President-Elect
Genevieve Dennison, Public Member
Mary Kay Eastman, PT
Robert Frampton
Rebecca Finni, OT, Secretary
Aaron Galpert, AT
Jean Halpin, OT
Brian Hertz, AT
Kimberly Lawler, OT
Vincent O'Brien, AT, President
Nanette Shoemaker, OTA
Mary Stover, OT

Legal Counsel

Yvonne Tertel, AAG

Staff

H. Jeffery Barker, Investigator
Diane Moore, Executive Assistant
Lisa Ratinaud, Enforcement Division Supervisor
Jeffrey Rosa, Executive Director
Andrew Snouffer, Investigator

Guests

Marilyn Mount
Dale Deubler
Kimberly Payne
Jacquelyn Chamberlin

Call to Order

The meeting was called to order by Joint Board President Vincent O'Brien at 10:06 a.m.

Mission Statement

The Board members silently read the Board Mission Statement:

The mission of the Ohio Occupational Therapy, Physical Therapy, and Athletic Trainers Board is to actively promote and protect the health of the citizens of Ohio through effective regulation of the professions of occupational therapy, physical therapy, and athletic training. Goals to achieve this mission include:

- Ensuring that individuals practicing occupational therapy, physical therapy, and athletic training meet sufficient standards of education, training, competence, and ethics, as defined in the laws and rules governing the profession.
- Investigate and discipline licensees whose practice falls below the minimal standards of care.
- Define and advocate for standards of safe OT, PT, AT practice, and ensure that the laws and rules governing the practice accurately reflect current standards.
- Provide information about the licensees of the OT PT AT Board, the Board's functions and operations, and the laws governing the practice of OT, PT, and AT.
- Achieve and maintain the highest possible levels of organizational efficiency.

Approval of Minutes

Action: Robert Frampton moved that the May 7, 2009 meeting minutes be approved as submitted. Mary Stover seconded the motion. The motion carried.

Executive Director's Report

The Executive Director presented the following information to the Board:

- The Executive Director reported that the budget operations for the remaining fiscal year are on schedule.
- The Executive Director reported that the policy and procedures manual was updated to address future system crashes to the online renewal system during the last two weeks of a renewal period.

The formal Executive Director's report is attached to the minutes.

Action: Raymond Bilecky moved that the Board go into executive session to discuss personnel matters related to the appointment, employment, or compensation of a public employee. Thomas Caldwell seconded the motion.

The Executive Director called the roll:

Donna Baker	Yes
Raymond Bilecky	Yes
Rebekah Bower	Yes
Thomas Caldwell	Yes
Genevieve Dennison	Yes
Mary Kay Eastman	Yes
Rebecca Finni	Yes
Robert Frampton	Yes
Aaron Galpert	Yes
Jean Halpin	Yes
Brian Hertz	Yes
Kimberly Lawler	Yes
Vincent O'Brien	Yes
Nanette Shoemaker	Yes
Mary Stover	Yes

The Section went into executive session at 10:14 am and came out at 10:27 am. There was no action taken.

Open Forum

The Joint Board recognized Donna Baker and Robert Frampton for their dedication and service on the Board. Donna Baker commended Jeffrey Rosa and staff for their hard work on making the office run more smoothly than it did earlier in her time on the Board. Ms. Baker stated that she's comfortable leaving the Board at this time based on the Board's evolution.

Discussion of Law Changes

The Executive Director is working on finding a sponsor for the bill to restructure the Board. The Executive Director gave a brief summary of the proposed change to restructure of the board, which will include dedicated public members on each section. The restructuring will enable the executive committee of the Joint Board to meet at a time separate from the Section meetings. These changes will have a minimal impact on the budget. The Executive Director informed members to forward names of potential bill sponsors.

The Executive Director anticipates having separate legislation for any Section-specific statute changes.

Old Business

Review agency's cost savings measures pursuant to Executive Order 2009-07S

The Executive Director reported on the implemented and planned cost savings measures. The most significant savings are reducing the number of Board Sponsored CE Presentations and the Sections decision to eliminate the pocket identification card. The formal Executive Director's report on cost saving measures is attached to the minutes.

Licensure Exemption due to Emergency Situation

The Board reviewed the proposed language for licensure exemptions due to emergency situations. The Executive Director recommended that the Board consider putting this proposed language in the Board's restructuring bill since it should be considered non-controversial.

Policy and Procedure Manual

The Executive Director highlighted the changes to the Policy and Procedure Manual. The Board agreed with the recommended changes.

Action: Jean Halpin moved that the Board ratify as submitted the Ohio Occupational Therapy, Physical Therapy, and Athletic Trainers Board's Policy and Procedure Manual. Mary Kay Eastman seconded the motion. The motion carried.

Consumer Education

The Board reviewed the draft of the Physical Therapy Section's consumer education document, which was modeled after the document developed by District of Columbia's Physical Therapy Board. The Executive Director recommended that each section utilize this format. The Board thanked Diane Moore for working on the consumer education draft.

New Business

Occupational Therapy Section Report

Kimberly Lawler presented the Occupational Therapy Section report. Ms. Lawler reported that:

- The Section held a retreat to finalize the restructured rules for supervision and delegation and the role of unlicensed personnel.
- Mary Stover staffed a booth at the OT/PT School Based Institute with Mary Kay Eastman and Diane Moore.
- Mary Stover and Nanette Shoemaker were re-appointed for second terms.

Physical Therapy Section Report

Raymond Bilecky presented the Physical Therapy Section report. Mr. Bilecky reported that:

- The Section's online jurisprudence examination is up and running and is being administered through the Federation State Boards for Physical Therapy (FSBPT).
- Mr. Bilecky will attend the FSBPT annual conference in October 2009.
- Robert Frampton received an Outstanding Service Award from FSBPT.
- Sam Coppoletti was re-appointed for a second term and the Governor's office is in the process of filling the two vacant positions.

Mr. Bilecky publically thanked Donna Baker and Robert Frampton for their leadership and service on the Board.

Athletic Trainers Section Report

Vincent O'Brien presented the Athletic Trainers Section report. Mr. O'Brien reported that:

- Dr. Randall Wroble resigned his position due to scheduling conflicts.
- Vincent O'Brien was re-appointed for a third term.
- This summer, Brian Hertz and Jeffrey Rosa attended the Board of Certification regulatory conference in Omaha.
- The Section presented at the Ohio Athletic Trainers Association meeting in Cincinnati.
- The Section is working on posting frequently asked questions and consumer education document on the Board website.
- The Section revised the standard responses and updated the Ohio Jurisprudence Examination to reflect recent rule changes.
- The Section held a retreat in August.

Customer Satisfaction Survey Results

The Executive Director discussed the responses from the customer satisfaction survey offered through Survey Monkey. The Executive Director will review the customer satisfaction responses as a regular staff meeting agenda item.

Board Sponsored CE Sessions

The Executive Director reported that the Board Sponsored CE Sessions have been temporarily put on hold. The Executive Director is working with Lisa Ratinaud to construct a webinar format to help reduce staff travel time associated with these sessions. The Executive Director anticipates offering the sessions biannually instead of quarterly. The Board has presented in every region of Ohio expect for the Southeast region.

Travel Reimbursement Processing Changes

The Executive Director informed the Board members that, effective October 1, 2009, all travel expense reports will be processed online through the OAKS system. All travel must be pre-authorized prior to the date of travel. The Executive Assistant will serve as the proxy for processing Board member travel. The Executive Director informed all members to notify the Board in advance via email to inform the Board of any travel required outside of the scheduled Board meetings. The Executive Director informed the Board that reimbursement for meals, incidentals, and lodging in commercial establishments is authorized per state agent per calendar day in accordance with the per diem rates established by the U.S. General Services Administration, which is based on the lodging location. Receipts are required for all expenses over ten dollars, except for mileage and meal per diem.

2010 Meeting Calendar

The Board reviewed the proposed schedule and found no conflicts. The Board noted that the Joint Board meetings have been reduced from three meetings to two meetings in 2010.

Action: Brian Hartz moved to accept the 2010 Meeting calendar as submitted. Kimberly Lawler seconded the motion. The motion carried.

Items for the Next Meeting

- Elections

Next Meeting

The next Joint Board meeting is scheduled for Thursday, March 4, 2010 at 10:00 a.m.

Action: Aaron Galpert moved that the meeting be adjourned. Brian Hartz seconded the motion. The motion carried. The meeting adjourned at 11:07 a.m.

Respectfully submitted,
Diane Moore

Vincent O'Brien, AT, President
Ohio Occupational Therapy, Physical Therapy,
and Athletic Trainers Board

Rebecca Finni, OTR/L, Secretary
Ohio Occupational Therapy, Physical Therapy,
and Athletic Trainers Board

Jeffrey M. Rosa, Executive Director
Ohio Occupational Therapy, Physical Therapy,
and Athletic Trainers Board

RLF:jmr:dm