



Ohio Occupational Therapy, Physical Therapy, and Athletic Trainers Board

77 South High Street, 16th Floor
Columbus, Ohio 43215-6108

Governor
John Kasich
Executive Director
Jeffrey M. Rosa

How to Obtain an Official License Verification

Please note that these instructions are only intended for the following professions:

Occupational Therapists, Occupational Therapy Assistants, Physical Therapists,
Physical Therapist Assistants, and Athletic Trainers

To officially verify your Ohio license to another entity, you must submit a written request that includes the following information:

1. Your name;
2. Your current mailing address;
3. Your daytime phone number;
4. Your Ohio license number and/or your Social Security Number;
5. The mailing address of the entity requiring the verification; and
6. The verification fee.

You may also send the Board a copy of the other entity's verification request form provided that it includes your name and Ohio license number, and you include the verification fee and a daytime phone number.

The fee to officially verify your license to another entity is \$15 per request. Please make your money order, cashier's check, or business check payable to "Treasurer, State of Ohio" in the exact amount. Personal check, credit cards, and/or cash will not be accepted.

Please send the request and verification fee to:

License Verification Request
Ohio OTPTAT Board
77 S. High Street, 16th Floor
Columbus, OH 43215-6108

Verification processing takes approximately 3 business days.