



Ohio Occupational Therapy, Physical Therapy,  
and Athletic Trainers Board

*Athletic Trainers Section*  
*May 17, 2018*  
*9:00 a.m.*

**Members Present**

Trevor Bates, AT  
Jason Dapore, Physician  
Hollie Kozak, AT Chair  
Kimberly Peer, AT  
Susan Stevens, AT

**Legal Counsel**

LaTawnda Moore, AAG

**Staff**

Melissa Craddock, Executive Director  
Diane Moore, Executive Assistant

**Call to Order**

Hollie Kozak, Chair, called the meeting to order at 9:25 a.m.

**Approval of Minutes**

**Action:** Susan Stevens moved that the minutes from the March 22, 2018, meeting be approved as submitted. Trevor Bates seconded the motion. The motion carried.

**Executive Director's Report**

- The Executive Director reported to the Section that the Board is close to filling two vacant positions. Also, Shelly Bango, part-time office assistant from OPP, took a job with Central Services Agency.
- The Executive Director reported that the Release 5 of the eLicense system went live on April 23, 2018.
- The Executive Director further reported that eLicense auditing functions are still not working properly. The change request for disciplinary audit flag will be released in June.
- The Executive Director provided information on CE Broker, a continuing education tracking system with auditing features for board, licensees, and providers.
- The Executive Director informed the Section about the Common Sense Initiative for review of board action with potential conflicts.
- The Executive Director provided a brief legislative overview.

**Action:** Susan Stevens move that the Athletic Trainers Section go into executive session to discuss personnel matters related to: Appointment; Employment Dismissal; Dismissal; Discipline; Promotion; Demotion; Compensation (ORC 121.22 (G)(1)). To discuss performance evaluation goals for the executive director. Trevor Bates seconded the motion.

The Executive Director called roll.

Trevor Bates	Yes
Jason Dapore	Yes
Hollie Kozak	Yes
Kimberly Peer	Yes
Susan Stevens	Yes

The Section went in executive session at 9:38 am and came out at 9:45 am. There was no action taken.

**Discussion of Laws and Rules**

The Executive Director informed the Section the first batch of five-year rules were filed with JCARR and a public hearing is scheduled for June. The Executive Director further reported that second batch of five-year rules, volunteer CE rules have been filed with Common Sense Initiative. The Board has received good feedback from stakeholders.

## **Administrative Reports**

### **Licensure Applications**

**Action:** Susan Stevens moved that the Athletic Trainers Section ratify, as submitted, the athletic training licenses issued by examination, endorsement, and reinstatement by the Ohio Occupational Therapy, Physical Therapy, and Athletic Trainers Board from March 22, 2018, through May 16, 2018 taking into account those licenses subject to discipline, surrender, or non-renewal. Trevor Bates seconded the motion. The motion carried.

### **Examination Applicants**

Christopher Todd Beatty  
Zachary Paul Huffer

Justin Henry Bretz  
Michael Strickland

Tiandra Martina Finch

### **Endorsement Applicants**

Stacey Marie Farmer  
Margaret Anne Masty

Shone Darnell Gipson

Jake Brown Ladd

### **Reinstatement Applicants**

None

## **Continuing Education Approval**

**Action:** Kimberly Peer moved that the Section approved 4 CE applications as submitted and denied 2 CE applications. Trevor Bates seconded the motion. The motion carried.

## **Event Approval**

There were no event approvals for review.

## **Assistant Attorney General Report**

LaTawnda Moore, AAG had no formal report for the Section.

## **Case Review Liaison Report**

Kimberly Peer reported that the Enforcement Division opened two new cases and closed two cases since March 22, 2018 meeting. There are six cases currently open. There is one active consent agreement and one adjudication order being monitored.

Kimberly Peer recommended that the Section accept the consent agreement for case number AT-18-002 in lieu of going to hearing. **Action:** Jason Dapore moved that Section accept the consent agreement for case number AT-18-002 in lieu of going to hearing Trevor Bates seconded the motion. Kimberly Peer abstained from voting. The motion carried.

Kimberly Peer recommended that the Section issue a Notice of Opportunity for Hearing for case number AT-18-007 for failure to complete continuing education. **Action:** Hollie Kozak moved that Section issue a Notice of Opportunity for Hearing for case number AT-18-007 for failure to complete continuing education. Susan Stevens seconded the motion. Kimberly Peer abstained from voting. The motion carried.

Kimberly Peer recommended that the Section issue a Notice of Opportunity for Hearing for case number AT-18-008 for failure to complete the continuing education licensure requirements. **Action:** Susan Stevens moved that Section issue a Notice of Opportunity for Hearing for case number AT-18-008 for failure to complete the continuing education licensure requirements. Jason Dapore seconded the motion. Kimberly Peer was absent for the vote. The motion carried.

## **Old Business**

None

## **New Business**

### **OATA Presentation Recap**

Hollie Kozak reported that the OATA thanked the Athletic Trainers Section and the Board's Executive Director for presenting at the conference. The conference materials generated a lot of positive discussions with attendees.

**Correspondence**

The Section reviewed the correspondence and provided guidance for the Section’s response.

**Ohio Athletic Trainers Association (OATA)**

There was no formal report. The Section discussed forwarding OATA the link to the Board’s frequently asked questions for the upcoming OATA newsletter. The Executive Director will work on a quarterly schedule with OATA for topics for inclusion in the OATA newsletter. The Section discussed having quarterly topics such as return to play articles for the fall and physician’s SOP in July.

**Open Forum**

Kimberly Peer discussed the need to promote educational opportunities for athletic trainers on continuing education requirements.

**Items for the Next Meeting**

Standard Agenda Items

**Retreat Items**

The Section discussed having the Section retreat on July 11, 2018. The retreat topics include the following: athletic trainers and sports camps, athletic trainers and IV, independent contractors, AAG practice review and mock hearing protocol, standard responses, frequently asked questions, and five-year rule review.

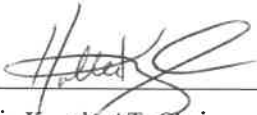
**Next Meeting Date**

The next regular meeting date of the Athletic Trainers Section is scheduled for Wednesday, July 11, 2018.

**Adjournment**

There being no further business and no objection, Hollie Kozak adjourned the meeting at 11:16 am.

Respectfully submitted,  
Diane Moore



Hollie Kozak, AT, Chair  
Ohio Occupational Therapy, Physical Therapy, and  
Athletic Trainers Board, Athletic Trainers Section



Jason Dapere, DO, Secretary  
Ohio Occupational Therapy, Physical Therapy, and  
Athletic Trainers Board, Athletic Trainers Section



Melissa A. Craddock, Executive Director  
Ohio Occupational Therapy, Physical Therapy, and  
Athletic Trainers Board

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