

OT/OTA Name: _____

OT/OTA License No.: _____

OT/OTA Continuing Education Tracking Form

This form is for tracking your continuing education required for your license renewal. This form does not replace the copies of your certificates of completion or other documentation for continuing education courses. Use of this form is optional. Please remember that 20 hours of continuing education is required for your license renewal between July 1st of the year your license was issued/renewed and June 30th of the year your license expires. For more information regarding continuing education requirements, please visit the Board's website (<http://otptat.ohio.gov>) and review rule 4755-9-01 of the Ohio Occupational Therapy Practice Act and the continuing education requirement chart.

Ethics (At least 1 hour is REQUIRED)

✓ **Jurisprudence Examination**

Sponsor/Presenter's Name	Name of Ethics Course/Activity	Date	# of Hours

Activities sponsored or approved by the occupational therapy section, the American Occupational Therapy Association (AOTA), the Ohio Occupational Therapy Association (OOTA), the National Board for Certification in Occupational Therapy (NBCOT including the Navigator), or offered by an AOTA approved provider.

✓ **Competency assessment or knowledge/skills assessment activities**

(There are NO maximums for any of these categories)

Sponsor/Presenter's Name	Name of Course/Activity	Date	# of Hours

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- ✓ Attending professional workshops, seminars and/or conferences
 - ✓ Publications of books, articles or films
 - ✓ Undergraduate or graduate courses
 - ✓ Distance learning
 - ✓ Apprenticeships
 - ✓ Self study
 - ✓ Competency assessment or knowledge/skills assessment activities
- (There are NO maximums for any of these categories)

Type of Activity	Description	Date	# of Hours

- ✓ Presentations of occupational therapy programs, workshops, or seminars
 - ✓ Preparation to teach a clinical course in occupational therapy
 - ✓ Supervision of fieldwork
- (A maximum of 8 hours may be earned in each of these categories)

Type of Activity	Description	Date	# of Hours

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Research Projects

(A maximum of 10 hours may be earned in this category)

Name of Research Project/Activity	Date	# of Hours

Informal Independent Study

(A maximum of 4 hours may be earned in this category)

Name of Informal Independent Study/Activity	Date	# of Hours

Mentorship

(A maximum of 4 hours may be earned in this category)

Name of Mentorship/Activity	Date	# of Hours

Volunteer Services

(A maximum of 4 hours may be earned in this category)

Name of Mentorship/Activity	Date	# of Hours

If necessary, please attach an additional sheet of paper.